

CNMV  
Edison, 4  
28006 Madrid

Barcelona, March 26, 2022

## OTHER RELEVANT INFORMATION

In accordance with Article 227 of Royal Legislative Decree 4/2015, dated 23 October, which enacts the consolidated text of the Securities Market Act, **LABORATORIO REIG JOFRE SA** ("Reig Jofre" or "the Company"), informs that on March 23, 2021, the Board of Directors of the Company approved the convening of the **Ordinary and Extraordinary General Shareholders' Meeting** on **April 29<sup>th</sup>, 2021**, at 11.00 h, on first call and, in the same location and at the same time on the following day, April 29, 2022, if necessary, on second call, with the agenda attached hereafter.

The Board of Directors has also agreed to enable remote attendance at the Ordinary and Extraordinary General Meeting of Shareholders, allowing those shareholders who so wish to attend and participate in the General Meeting by remote connection and in real time, in accordance with the provisions of the Articles of Association and the Regulations of the General Meeting of Shareholders.

The General Meeting is expected to take place on first call, that is, on April 28, 2022, at 11:00 a.m.

As per the Company's will to continue a shareholder remuneration policy, which is in turn compatible with ongoing growth projects, the Board of Directors of the Company will submit for the Shareholders' Meeting approval a **scrip dividend** or **flexible dividend**, allowing Reig Jofre's shareholders to receive, if they so wish, shares issued by the Company, but without limiting their possibility of receiving in cash an amount equivalent to the payment of the dividend, if that is their total or partial choice.

To that end, the Board of Directors shall submit to the Shareholders' Meeting a capital increase for an amount determined in accordance with the terms of the agreement, through the issuance of new ordinary shares with a nominal value of fifty cents and with provision for incomplete allocation.



Following the approval, if applicable, of such dividend by the Shareholders' Meeting, the Board of Directors shall approve its execution, as well as all the operational details thereof, at which time a new Relevant Fact shall be sent with all details concerning amount, deadlines and procedure.

All documentation related to the aforementioned and the rest of the agenda is available in the Investors / General Shareholders' Meeting section of the Company's website, [www.reigjofre.com](http://www.reigjofre.com).

Yours faithfully,

Mr. Adolf Rousaud  
Secretary non-director of the Board of Directors



**CALL FOR THE ORDINARY AND EXTRAORDINARY GENERAL MEETING OF  
SHAREHOLDERS OF LABORATORIO REIG JOFRE, S.A.**

The Board of Directors of **LABORATORIO REIG JOFRE, S.A.** (hereinafter, the "**Company**"), on 23 March 2022, has resolved to call an Ordinary and Extraordinary General Shareholders' Meeting of the Company, on **28 April 2022**, at 11.00 h, on first call and, in the same location and at the same time on the following day, April 29, 2022, if necessary, on second call, with the agenda attached hereafter.

The Board of Directors has also agreed to enable remote attendance at the Ordinary and Extraordinary General Meeting of Shareholders, allowing those shareholders who so wish to attend and participate in the General Meeting by remote connection and in real time, in accordance with the provisions of the Articles of Association and the Regulations of the General Meeting of Shareholders.

The General Meeting is expected to take place on first call, that is, on April 28, 2022, at 11:00 a.m.

**AGENDA**

**FIRST**      Financial Statements and Corporate Management:

- 1.1. Review and approval, as the case may be, of the Company's Individual Financial Statements corresponding to the financial year 2021, duly reviewed by the Company's auditors.
- 1.2. Review and approval, as the case may be, of the Company's Individual Management Report corresponding to the financial year 2021, duly reviewed by the Company's auditors.
- 1.3. Review and approval, as the case may be, of the Company and its subsidiaries' Consolidated Financial Statements corresponding to the financial year 2021, duly reviewed by the Company's auditors.
- 1.4. Review and approval, as the case may be, of the Company and its subsidiaries' Consolidated Management Report for the financial year 2021, duly reviewed by the Company's auditors.
- 1.5. Review and approval, as the case may be, of the Consolidated Statement of Non-Financial Information for the financial year 2021.
- 1.6. Approval, if applicable, of the proposal for the application of the results corresponding to the financial year 2021.
- 1.7. Approval, if applicable, of the corporate management carried out during the financial year 2021.



- SECOND** Submission to vote, on a consultative basis, of the Annual Report on Directors' Remuneration of the Company corresponding to the financial year 2021.
- THIRD** Approval, if applicable, of the Directors' Remuneration Policy of the Company for the years 2023, 2024 and 2025.
- FOURTH** Approval, if applicable, of the terms that will govern the new long-term loyalty plan for Company employees, with authorization and delegation of powers to the Board of Directors in relation to this matter.
- FIFTH** Modification of article 2 ("Classes and periodicity of the Meetings"), modification of article 3 ("Functions and powers of the General Meeting"), modification of article 4 ("Form of holding and calling the General Meeting"), modification of article 5 ("Announcement of the call"), modification of article 6 ("Information available from the date of the call in the Company's website"), modification of article 7 ("Right to information prior to the holding of the General Meeting"), modification of article 8 ("Right and duty to attend"), modification of article 9 ("Attendance and delegation card"), modification of article 10 ("Representation"), modification of article 11 ("Attendance by means of remote communication"), modification of article 12 ("General Meeting Table"), modification of article 13 ("Constitution"), modification of article 14 ("List of attendees and constitution of the General Meeting"), modification of article 15 ("Request for interventions"), modification of article 16 ("Interventions"), modification of article 17 ("Information during the General Meeting"), modification of article 19 ("Voting through means of remote communication"), modification of article 20 ("Voting on proposals"), modification of article 21 ("Adoption of agreements and declaration of results"), modification of article 22 ("End of the General Meeting"), modification of the article 23 ("Minutes of the General Meeting") and modification of article 24 ("Publicity of resolutions") of the Regulations of the General Meeting of Shareholders to adapt its content to the latest amendments to the Law on Capital Companies and incorporate the practical improvements in matters of Good Corporate Governance and approval of the consolidated text.
- SIXTH** Information to the General Meeting on the modification of the Regulations of the Board of Directors agreed by the Board of Directors in a session on October 28, 2021, and information on the modification of the Regulations of the Board of Directors agreed by the Board of Directors in a session on March 23, 2022.
- SEVENTH** Approval, if applicable and within the "Reig Jofre Flexible Dividend" scheme, of i) distribution of dividends charged to unrestricted reserves and, ii) increase in the Company's share capital charged to reserves for an amount yet to be determined according to the terms of the resolution, through the issue of new ordinary shares with a par value of fifty cents and forecasting an incomplete allocation. Offer to Shareholders to purchase their free-of-charge allocation rights for a guaranteed price. Application for admission to trading of the shares issued. Delegation of powers to the Board of Directors, with express power of substitution, including, among other matters, the power to redraft the Article of the Company Bylaws that regulate share capital.



**EIGHTH** Approval, if applicable, of the following amendments to the Company's Articles of Association:

8.1. Modification of article 11 ("Shareholder Condition") of Chapter Two (Of Capital Stock, Shares, Rights and Obligations of Shareholders).

8.2. Modification of article 14 ("Classes and periodicity of General Meetings"), modification of article 15 ("Call"), insertion of article 16 bis ("Exclusively telematic General Meeting"), modification of article 17 ("Right of Attendance and representation. Remote voting prior to the Meeting"), modification of article 19 ("Constitution of the General Meeting and voting on resolutions"), modification of article 20 ("Right to information"), modification of article 21 ("Holding of the General Meeting"), modification of article 23 ("Minutes of the General Meeting") and modification of article 24 ("Competence of the General Meeting") of Chapter Four (Of the General Meeting of Shareholders).

8.3 Modification of article 27 ("Board Positions"), modification of article 29 ("Call"), modification of article 30 ("Holding sessions and adoption of agreements"), modification of article 32 ("Remuneration of the Board of Directors"), amendment to article 36 bis ("Audit, Compliance and Conflict of Interest Committee") and amendment to article 36 ter ("Appointments, Remuneration and Sustainability Committee") of Chapter Five (Of the Board of Directors).

**NINTH** Authorisation of the Board of Directors, with express powers of substitution, to carry out the derivative acquisition of treasury stock, either directly or via subsidiaries, with the limits and requirements established in the Corporate Enterprises Act, thus superseding the authorisation granted in the General Shareholders Meeting of March 20, 2019.

**TENTH** Delegation of powers to the Board of Directors, with express power of substitution, for the entry into, construction, correction and/or execution of the resolutions adopted by the General Shareholders' Meeting.

**ELEVENTH** Other matters. Questions and Answers.

### **Celebration of the General Shareholders' Meeting**

The General Shareholders' Meeting is expected to be held, except otherwise announced, on first call, on April 28, 2022, at the time and in the venue indicated. The registration of cards will begin one hour before the time scheduled for the General Shareholders' Meeting.

As it is expected that the General Shareholders' Meeting is to be held on first call, it is made known that:

a) Shareholders must register their shares in their name no later than April 21, 2022, under the provisions of Article 517 of the Corporate Enterprises Act.

b) Shareholders must obtain their attendance cards no later than April 21, 2022.



c) Remote votes and proxies must be received by the Company no later than 23:59 h on April 21, 2021.

It is reported that, in response to the health crisis derived from Covid-19, and in accordance with the regulations in force at the date of this call, it is necessary to wear a mask and respect the safety distance of 1.5 meters. It is not ruled out that, depending on the evolution of the pandemic, at the time the General Shareholders' Meeting is held, other additional measures are in force that restrict the capacity or maximum number of people who can attend the General Meeting in the venue, or that in any way may limit the physical attendance of Shareholders and Shareholder Representatives at the General Meeting. In any case, it will be necessary to comply with the health regulations that may be in force at the time the General Meeting is held and with the hygiene and prevention measures established in the premises where the Meeting will be held, prioritizing at all times the health of the Shareholders and that of their Representatives, of the employees and suppliers that participate in the preparation of the General Shareholders' Meeting and of the population in general.

In view of all of the above, the Board of Directors reminds the Shareholders that they can participate in the General Shareholders' Meeting remotely, either by telematic attendance at the Meeting in real time, as described further in this call, either by exercising their proxy and voting rights by means of remote communication prior to the holding of the General Meeting, in the terms established, also, in this call.

In this regard, shareholders are hereby informed that they may exercise their rights of attendance, representation, information and voting at the General Shareholders' Meeting through the various means of communication described in this notice.

#### **Right to request the publication of a supplement to the notice and to submit reasoned proposals**

Pursuant to Article 519 of the Spanish Capital Companies Act, shareholders representing at least three per cent of the share capital may request the publication of a supplement to this General Shareholders' Meeting notice, including one or more items on the Agenda, provided that the new items are accompanied by a justification or, as the case may be, a justified proposed resolution. This right must be exercised by means of reliable notification, which must be received at the registered office within five days following the publication of this notice. In turn, shareholders representing at least three percent of the share capital may, within the same period and in the same manner as indicated above, may submit reasoned proposals for resolutions on matters already included or to be included on the Agenda of the General Shareholders' Meeting called. The Company will ensure the dissemination of these proposed resolutions and any accompanying documentation to the rest of the shareholders through its website.

#### **Documentation available to shareholders and right to information.**

In accordance with the provisions of the Capital Companies Act, the Company Bylaws and the General Shareholders' Meeting Regulations, from the date of publication of this notice, shareholders are entitled to review at the registered office, to consult on the Company's website ([www.reigjofre.com](http://www.reigjofre.com)) and to request the delivery free of charge (which may be done by email with acknowledgement of receipt if the shareholder accepts this method) of:



1. The notice of meeting.
2. The template of proxy card and remote voting.
3. The total number of shares and voting rights on the date of publication of the notice.
4. The full text of the proposed resolutions corresponding to all the items on the Agenda.
5. The Company's Individual and Consolidated Financial Statements corresponding to the financial year 2021, the Company's Individual and Consolidated Management Report corresponding to the financial year 2021, as well as the respective Auditors' Reports.
6. The Director's Statement of Responsibility regarding the content of the Financial Statements, in accordance with the provisions of Article 35 of the Spanish Securities Market Law.
7. Annual Corporate Governance Report for the financial year 2021.
8. Annual Report on Directors' Remuneration for financial year 2021.
9. Report of the Audit, Compliance and Conflicts of Interest Committee on the independence of the auditor in relation to audit reports for the financial year 2021.
10. Annual Activity Report of the Audit, Compliance and Conflicts of Interest Committee for the financial year 2021.
11. Annual Activity Report of the Appointments and Remuneration Committee for the financial year 2021.
12. Annual Report on Related Transactions.
13. Statement of Non-Financial Information.
14. Report by the Appointments, Remuneration and Sustainability Committee and the Board of Directors regarding item three of the Agenda referring to the Directors' Remuneration Policy of the Company.
15. Report by the Board of Directors regarding item four of the Agenda referring to the approval of the terms of the new long-term loyalty plan for the Company's employees.
16. Report by the Board of Directors regarding item five of the Agenda referring to the proposals to modify the Regulations of the General Shareholders' Meeting.
17. Report by the Board of Directors regarding item six of the Agenda referring to the amendments to the Regulations of the Board of Directors.
18. Report by the Board of Directors regarding item seven of the Agenda referring to the capital increase charged to reserves.
19. Report by the Board of Directors regarding item eight of the Agenda referring to the proposed modifications to the Articles of Association of the Company.
20. The document containing FAQ from Shareholders about the General Shareholders' Meeting.



From the date of publication of this notice until 11:59 PM on 26 April 2022, shareholders may request, in writing, from the Board of Directors, such information or clarifications as they deem appropriate, or submit written questions regarding (i) the matters included in the Agenda, (ii) the information of public domain provided by the Company to the National Securities Market Commission since the last General Shareholders' Meeting, and (iii) the auditors' reports on the Company's Financial Statements, and Individual and Consolidated Management Reports corresponding to the financial year 2021. For these purposes, shareholders may request information by submitting the request or sending it by post to the registered office addressed to the Investor Relations Department (calle Gran Capità nº 10, 08970 Sant Joan Despí, Barcelona), as well as by sending an email to the following email address: [investors@reigjofre.com](mailto:investors@reigjofre.com). Likewise, information may also be requested through the dedicated link on the Remote Attendance Platform, under the terms described in this notice.

Valid requests for information, clarifications or questions made in writing by the Shareholders, as well as the answers provided by the Board of Directors, will be included on the corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)).

We also inform you that, in accordance with the provisions of Article 539.2 of the Capital Companies Act, the Company's website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)) is in place as an Electronic Shareholders' Forum, the use of which shall be in accordance with its legal purpose and the guarantees and rules of operation established by the Company, and may be accessed by shareholders and Shareholders' Groups that are duly legitimised.

#### **Right to attend**

The holders of any number of shares registered under their name in the shareholders' registry of any of the entities participating in the "Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U." (Iberclear) shall have the right to attend the General Shareholders' Meeting. The ownership of such shares must be transferred at least five (5) business days prior to the date on which the General Shareholders' Meeting is to be held (i.e. 21 April 2022) and maintained until such date.

In order to exercise their right to attend, Shareholders must be previously legitimated by means of the corresponding nominative attendance card, which will indicate the number of shares owned, as well as the number of votes they may cast. The card shall be issued, at the request of the shareholder, either directly by the Company through the Secretary's Office and upon accreditation of the shareholder's status as a shareholder, or through Iberclear's member entities in charge of the accounting register. The shareholder must obtain the corresponding attendance card no later than five days prior to the date of the General Shareholders' Meeting. Applications may be sent and addressed to the Investor Relations Department at the following email address: [investors@reigjofre.com](mailto:investors@reigjofre.com).

On the date and place scheduled for the General Shareholders' Meeting and from one (1) hour before the start of the meeting announced time, Shareholders may present their respective attendance or proxy cards. Shareholder attendance or proxy cards presented to the personnel in charge of registering shareholders after the time established for the start of the General Shareholders' Meeting will not be accepted.

#### **Proxy**

Any shareholder entitled to attend may be represented at the General Shareholders' Meeting by another person, even if such person is not a shareholder. This representative may attend the



Meeting in accordance with the requirements of the Law, the Articles Company Bylaws (Article 17) and the General Shareholders' Meeting Regulations (Article 9) by means of the proxy form printed on the "Proxy and Remote Voting Card".

Shareholders who wish to delegate their vote through the "Proxy and remote voting card" form that the Company offers them must download it from the corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)), print it out, fill it in and sign it in the section corresponding to "Proxy". This must be accompanied, in any case, by the attendance card issued by the Company or, if applicable, by the entity in which the shares are deposited (stating the number of shares held and the number of votes corresponding to them), duly signed by handwritten signature.

In the event that the "Proxy and remote voting card" is not duly completed and, therefore, the identity of the proxy or the instructions for the exercise of the vote are not stated or there are doubts as to its destination or scope, it shall be understood that, unless the shareholder expressly indicates otherwise, the proxy is granted in favour of the Chairman of the Board of Directors, includes all the items included in the General Shareholders' Meeting Agenda, incorporates the vote in favour of all the proposed resolutions formulated by the Board of Directors as items on the Agenda, and also refers to the items not included in the Agenda that may be dealt with at the General Shareholders' Meeting as permitted by law.

The proxies granted can be presented by the proxy at the date and place where the General Shareholders Meeting is held, or can be sent by the shareholder to the Company in advance by post or courier to the Company's registered office (calle Gran Capità nº 10, 08970 Sant Joan Despí, Barcelona), addressed to the Investor Relations Department, for the attention of the Chairman of the Board of Directors.

Alternatively, the shareholder may grant the proxy through remote electronic means of communication that duly guarantee the proxy granted and the identity of the principal. Proxies granted by these means must be made through the Electronic Shareholders' Forum set up on the corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)).

The shareholder granting a remote proxy agrees to duly inform the appointed proxy, who must also accept the appointment. When the proxy is granted to a Director of the Company, such notice shall be deemed to have been given upon receipt by the Company of the proxy notice, in which case the proxy shall be exempt from the obligation to identify himself/herself as provided in the following paragraph.

In any case, the proxy must be presented on the day the General Shareholders' Meeting is held by the representative, who will attend the Meeting remotely, following the instructions detailed below.

### **Remote Voting**

Shareholders may vote on the items on the General Shareholders' Meeting Agenda, prior to the meeting, by remote means of communication, in accordance with the provisions of the Capital Companies Act, the Company Bylaws (Article 17), and the General Shareholders' Meeting Regulations (Article 17). The valid means of communication for remote voting are:

- a) Electronic means

Voting by electronic means must be made through the Electronic Shareholders' Forum set up on the corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)).



b) Post mail

In order to vote remotely by post, shareholders must download the "Proxy and remote voting card" from the corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)), print it out, fill it in and sign it in the section corresponding to "Remote voting", and must accompany it in any case with the nominative attendance card (stating the number of shares held and the number of votes corresponding to them) issued by the Company or, if applicable, by the entity in which the shares are deposited, duly signed by handwritten signature.

Once completed and signed by handwritten signature, the shareholder may send it by post or courier to the Company's registered office (calle Gran Capità nº 10, 08970 Sant Joan Despí, Barcelona), addressed to the Investor Relations Department, for the attention of the Chairman of the Board of Directors.

### **Rules on remote voting and proxy**

The basic rules governing remote voting and proxy are as follows:

- Votes and remote representations (whether electronic or by post) must be received by the Company at least five (5) days before the announced date for the General Shareholders' Meeting, it being held on first or second call. Since it is estimated that the General Shareholders' Meeting will be held on first call, the Company may receive the corresponding documents until 11:59 p.m. on April 21, 2022.
- The services for proxy and voting by electronic means will be available to shareholders as of the date of publication of the notice of meeting.
- Remote voting shall revoke any remote proxy, independently of the respective dates.
- Personal attendance, be it physical or by electronic means, at the General Shareholders' Meeting by Shareholders who have granted proxy or previously voted remotely will render the proxy or vote void.
- Votes cast by post or electronic means shall be understood as revoked by the subsequent submission of a vote to contrary effect.
- The validity of the conferred representation and the vote cast by remote communication means shall be subject to the verification of the principal's Shareholder status by the Company.

For the purpose of exercising the rights to vote and proxy by remote electronic communication means, the Company will enable a tool via the Electronic Shareholders' Forum of a platform for electronic voting and proxy by means of a digital certificate and in accordance with the account entries register (hereinafter, the "**Platform**"). The tool will provide details regarding voting instructions and will be linked to the Company's website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)), which will make it possible to verify the identity of the Shareholder through the appropriate means (electronic signature certificate, Tax Identification Number (NIF) or other).



Any User who requests access to the Platform will do so by completing the registration form, and providing all supporting documentation requested (Tax Identification Number, bank documents and, where appropriate, such other documents as determined by the Company).

Once the Shareholder has completed the “Registration Form” and attached the specified documentation, the members of the Board of Directors designated by the Company will proceed to activate the user so that they may access the Platform.

The Platform shall be active as of the date of publication of the notice until the General Shareholders’ Meeting is held, as determined by the Company.

### **Rules for remote attendance**

Notwithstanding the fact that shareholders may be represented at the Meeting by other persons who exercise their vote on the items on the Agenda, prior to the Meeting, either by post or by electronic means, in accordance with the provisions of the Article 17 of the Company's Articles of Association and article 23 of the Regulations of the General Shareholders' Meeting, the Board of Directors has agreed to also enable telematic attendance at the Ordinary and Extraordinary General Shareholders' Meeting, allowing those shareholders who so wish to attend and participate in the General Meeting via remote connection and in real time.

Shareholders, or their proxies, wishing to attend the General Shareholders' Meeting remotely must first register on the Remote Attendance Platform through the Company's corporate website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)), between 11:00 AM on the previous day (27 April 2022) and 10:45 AM on the day of the General Shareholders' Meeting. After that time, no registration will be accepted for the exercise of the rights to attend, representation and vote.

In order to prove their identity, shareholders or proxies must identify themselves by means of one of the following methods:

#### Proof of the identity of the shareholders:

Shareholders must identify themselves by means of their national electronic identity card (DNIE), by means of a recognised, valid and current electronic signature certificate, in accordance with the provisions of Law 59/2003, of December 19, on Electronic Signature, and issued by the Spanish Public Certification Authority (CERES) dependent on the Spanish Mint (Fábrica Nacional de Moneda y Timbre), or by sending the Company ([investors@reigjofre.com](mailto:investors@reigjofre.com)) the nominative attendance card (stating the number of shares held and the number of votes corresponding to them) together with a copy of the shareholder's National Identity Document.

In the event that the shareholder is a legal entity, the proxy who will complete the registration process on behalf of the legal entity must provide prove of the power of attorney allowing them to act on behalf of such legal entity, as well as of their identity, by submitting to the Company ([investors@reigjofre.com](mailto:investors@reigjofre.com)) the following documentation: i) a nominative attendance card (stating the number of shares held and the number of votes corresponding to them) issued in the name of the shareholder legal entity, ii) a copy of the proxy's National Identity Document (or Foreigners’ Identity Document (NIE) and, iii) a copy of the document accrediting the power or position allowing them to act on behalf of the shareholder legal entity.



Accreditation of the proxies' identity:

Proxies must identify themselves by means of their national electronic identity card (DNIe), by means of a recognised, valid and current electronic signature certificate, in accordance with the provisions of Law 59/2003, of December 19, on Electronic Signature, and issued by the Spanish Public Certification Authority (CERES) dependent on the Spanish Mint (Fábrica Nacional de Moneda y Timbre), or by providing the Company ([investors@reigjofre.com](mailto:investors@reigjofre.com)) with the following documentation: i) proxy card, ii) copy of the attendance card of the shareholder represented, iii) copy of the shareholder's National Identity Document and, iv) copy of the proxy's National Identity Document.

In the event that the shareholder's proxy is also a legal entity, the proxy who will complete the registration process must provide the Company ([investors@reigjofre.com](mailto:investors@reigjofre.com)), in addition to the aforementioned documentation, with a copy of the proxy's National Identity Document (or NIE) and the document accrediting the power of attorney.

In order for the proxy to be able to register in the Remote Attendance Platform and attend the General Shareholders' Meeting remotely with shares that are not owned by them, it shall be an essential requirement that the represented shareholder has notified the Company of the proxy in the manner, form and time periods provided for in this notice of meeting. Otherwise, the proxy may not attend the Meeting remotely on behalf of the shareholder who has delegated their representation.

Notwithstanding the foregoing, the Company reserves the right to request from the Shareholders (and/or proxies) such additional means of identification as it deems necessary to prove their status as Shareholders (and/or proxies) and, thereby, allow remote attendance.

Once the accreditation has been validated by the Company, the shareholder and/or duly registered representative will receive a user name and password to access the Remote Attendance Platform.

That said, remote attendance at the General Shareholders' Meeting shall be subject to the following basic rules:

- **Connection and support:** Pursuant to the provisions of the Meeting Regulations and in order to allow for the proper management of the electronic attendance systems, the shareholder and/or registered representative must connect through the Remote Attendance Platform to the Company's website between 8:00 AM and 10:45 AM on the day of the Meeting and identify themselves as indicated in the corresponding instructions. After that time, no connection will be accepted for the exercise of the right to attend. Shareholders and/or proxies will then be able to follow the live broadcast of the Meeting.

Shareholders or proxies who wish to expressly withdraw from the General Shareholders' Meeting must do so by means of the option provided for this purpose on the Remote Attendance Platform. Once they have given notice of their express wish to leave the meeting, any subsequent actions they take shall be deemed not to have been carried out.

- **Queries and questions:** Shareholders and/or proxies who, in the exercise of their rights, intend to speak at the Meeting and, where appropriate, request information or clarifications in relation to the items on the Agenda, shall state their intention to do so at the time the shareholder and/or proxy accesses the Remote Attendance Platform on the day the Meeting is held.



Queries, requests for information and, if applicable, proposals in appropriate cases, must be sent in writing through the link provided for this purpose on the Remote Attendance Platform and until the end of the time dedicated to queries, i.e. 10:45 AM on the day the Meeting is held. In the event that shareholders and proxies wish their interventions to be recorded in the Minutes of the Meeting, they must expressly indicate so in the heading of their writing.

Requests for information or clarifications from shareholders and proxies attending remotely shall be answered verbally during the General Shareholders' Meeting or in writing within seven (7) days following the meeting.

- **Voting:** Shareholders and proxies attending the General Shareholders' Meeting remotely may vote on the proposed resolutions corresponding to the items on the agenda through the link and form provided for this purpose on the Remote Attendance Platform. They can do so from the time they connect as attendees until the time when voting on the proposed resolutions for the items included on the agenda is completed, which will be duly indicated during the course of the Meeting.

In the event that, during the General Shareholders' Meeting, proposed resolutions corresponding to items not included on the agenda are put forward, voting by electronic means on the aforementioned proposals shall be carried out through the link and voting form set up for this purpose on the Remote Attendance Platform, from the time they are read in order to proceed with the vote until the time when voting is concluded, which shall be duly indicated during the course of the Meeting.

Shareholders who attend the General Shareholders' Meeting remotely and have previously cast their vote remotely in accordance with the terms indicated in this notice shall be considered as attending for the purposes of the constitution of the Meeting and, consequently, the proxy or remote vote cast by them previously shall be deemed to be revoked. Therefore, the remote attendance of shareholders shall prevail over votes cast remotely and proxies granted prior to the celebration of the General Shareholders' Meeting.

- **Other issues:**
  - i. It is the sole responsibility of the shareholder and/or their proxy to safeguard and use the username and password provided to access the Remote Attendance Platform.
  - ii. The Company shall not be liable for any damages that may be caused to the shareholder and/or their proxy due to breakdowns, overloads, connection failures or any other eventuality of the same or a similar nature beyond the Company's control, that prevent the use of the mechanisms for remote attendance at the Meeting. Therefore, such circumstances shall not constitute an unlawful deprivation of the Shareholders' rights.

### **Electronic Shareholders' Forum**

The Company has enabled an Electronic Shareholders' Forum on its website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)), with the legally established purpose of facilitating communication between its Shareholders in relation to the celebration of the General Shareholders' Meeting. The Forum can be accessed by duly legitimated individual



Shareholders and Shareholders' associations, following the instructions published by the Company on its website ([www.reigjofre.com/es/inversores/junta-general-Accionistas](http://www.reigjofre.com/es/inversores/junta-general-Accionistas)) along with the notice of meeting.

The Electronic Shareholders' Forum will be available until 10:45 AM on the day the General Shareholders' Meeting is held.

#### **Intervention of a Notary**

The Board of Directors has agreed to request the presence of a Notary to take the minutes of the General Shareholders' Meeting, in accordance with the provisions of Article 203 of the Capital Companies Act in relation to Article 101 of the Trade Registry Regulations.

#### **Processing of personal data**

In accordance with the provisions of current legislation on the processing of personal data, the personal data of the Shareholders and, if applicable, of their representatives, provided to the Company for the exercise or delegation of their rights of attendance, information, participation in the Electronic Shareholders' Forum, as well as for compliance with any other legal obligations arising from the call and celebration of the General Shareholders' Meeting, will be included in the Shareholders' file for which the Company is responsible and will be processed by the Company for the purpose of managing the development, compliance and control of the shareholder relationship in relation to the call and celebration of the General Shareholders' Meeting. This data shall be provided to the Notary exclusively in connection with the drawing up of the notarial minutes of the General Shareholders' Meeting.

Shareholders are informed of the possibility of exercising their right of access, rectification, cancellation or opposition, under the terms established for this purpose in the legislation in force, by sending an email to the Contact Mailbox on the corporate website ([www.reigjofre.com/es/contacto](http://www.reigjofre.com/es/contacto)).

Sant Joan Despí (Barcelona), 23 March 2022.

Mr Adolf Rousaud Viñas  
Non-Director Secretary of the Board of Directors